



PARENT/GUARDIAN TEACHER CONFERENCES

To All Parents,

Parent/Guardian Teacher conferences will be held on Monday, November 19th, between the hours of 2:30-4:00 and 6:30 – 8:00 p.m. in the Student Commons. All teachers will be located there, seated alphabetically. **Parents will not be able to enter the school until after dismissal, at 2:05 pm.**

There are no set appointment times. Look for those teachers of your daughter who have the shortest lines and start there first. Afternoons are generally more heavily attended than the evening session, but you should be able to see all your daughter's teachers in 90 minutes.

Conferences must be limited to six or seven minutes with each teacher. If you need a longer appointment, one will be made for you. Students are welcome to attend the conferences with their parents so that everyone can share in planning for academic success.

Please enter and exit through the rear of the building and park in the rear of the building if there is availability.

If a specific teacher(s) is concerned about your daughter's progress and, therefore, requests that you be present for the interview, you will receive a letter from me.

If your daughter has two or more subject area failures, you are also requested to meet with her Counselor. Please call the College Counseling Office for an appointment, 201-768-7822 x 208.

Please return the appointment sheet found in this newsletter to the Main Office so teachers can plan ahead for your visit.

Thank you for your cooperation in this matter. I look forward to seeing you on November 19th, 2018.

Sincerely,

Jean Miller
Principal